

Submitted by: Jim Bolinger, acting secretary

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**Mississippi Valley Section**

**Attendees:** Jim Sheets                      Acting Chair  
                  Brad Keleher  
                  Justin Sample                      Treasurer  
                  Jim Bolinger                      Acting Secretary, Delegate  
                  Scott Pearson                      Visitor (self employed: auto shop)

**Agenda**

Call to order @ 5:45 pm @ Crown Center Hotel in Cedar Rapids                      (Sheets)

Introduction of attendees

Minutes from previous meeting                      (Sheets)  
approved as submitted

Treasurers report                      (Sample)  
MVS is in good financial shape  
MVS SAE year end financial report  
Moved(Bolinger) and seconded(Keleher) to approve for submittal to SAE headquarters  
**Motion passed**  
Final report due 01 August 02                      **(Action: Justin Sample)**  
Justin will propose budget for 2002-2003 and circulate for approval

Customer satisfaction survey  
Justin will provide results of customer approval/wants survey  
Jim Bolinger will review, summarize, and distribute results

Reviewed 2002-2003 Proposed objectives  
Item #6: "SAE Service Society Technician" : put in "parking lot" for future consideration  
Item #1: need to communicate with management to understand their desires/needs to  
garner support for SAE involvement of employees  
  
Moved(Sample) and seconded(Keleher) to accept proposals as amended above  
**Motion passed**

Reports/Plans due to Headquarters (due 01 October 02)  
List of Officers                      **(Action: Jim Sheets)**  
Financial Plan                      **(Action: Justin Sample)**  
Operational Plan                      **(Action: Jim Bolinger)**

MVS-SAE Meetings for 2002-2003  
Ames                      Friday, 20 September 2002  
Cedar Falls                      Tuesday, 12 November 2002  
Chairs in place and planning on pace for both meetings

Adjourn @ 09:00 pm